

HEALTH AND WELLBEING BOARD

MINUTES OF THE MEETING of the Health and Wellbeing Board held on Wednesday, 17 June 2020 at 10.00 am in Conference Room A, Civic Offices, Portsmouth.

Present

Dr Linda Collie (in the Chair)

Councillor Matthew Winnington (Joint Chair)
Councillor Gerald Vernon-Jackson CBE
Councillor Suzy Horton

Innes Richens
Dr Nick Moore
Sue Harriman
Alison Jeffery
Jackie Powell
Steve Burridge
Sandy Thomson
Roger Batterbury
Helen Atkinson

Non-voting members

Helen Bray (for Mark Cubbon)

Officers Present

Kelly Nash

23. Chair's introduction and apologies for absence (AI 1)

Dr Collie, as Chair, opened the meeting by welcoming members to the first virtual meeting of the Health and Wellbeing Board, necessitated by the COVID 19 restrictions, and explained how the meeting would work. All present introduced themselves.

Apologies for absence had been received from Sarah Beattie, Frances Mullen, Dianne Sherlock, Steven Labedz and Mark Cubbon (who was represented by Helen Bray). Councillor Smyth later sent in her apologies (due to a personal engagement) and David Williams needed to attend another meeting. Councillor Vernon-Jackson apologised for his late connection to the meeting.

24. Declarations of Interests (AI 2)

There were no declarations of interest for this meeting.

25. Minutes of previous meeting - 5 February 2020 (AI 3)

It was reported that at minute 21 paragraph 3, a correction was suggested to read "Dr Williams was grateful for the support of the CCG and **public health**".

(There were also some typographical errors for correction to refer to SEND Strategy on page 5 and to take out "Professor" before Roger Batterbury's name that would be corrected.)

RESOLVED that the minutes of the Health and Wellbeing Board held on 5 February 2020 be approved, as amended, as a correct record.

26. Local Outbreak Planning (AI 4)

Helen Atkinson, Interim Director of Public Health, presented her report, assisted by Kelly Nash, Corporate Performance Manager. The report set out the background to the requirement for Local Outbreak Control Plans (COVID 19) and the need to set governance arrangements for the proposed sub committees of a local Health Protection Board and a Local Engagement and Oversight Board. The 7 key areas were listed on page 2/3 of the report, with much of this work already underway. Helen Atkinson stressed the importance of accessing national and local intelligence and the need to support the most vulnerable in the community. The government required detailed plans to be produced by the end of June, which had necessitated this meeting of the Health and Wellbeing Board to discuss the necessary arrangements.

The Test and Trace system had gone live on 26 May, with a 3 tier reporting structure nationally, regionally and locally with staff engaged to follow up contacts. The Tier 1 local level of complex cases was supported by Public Health teams.

Kelly Nash then explained the proposed governance arrangements for the 2 boards as set out in the report (the appendices detailed the proposed terms of reference). The Local Health Protection Board would formulate recommendations for the Local Engagement Board to ratify, and there were already statutory powers invested in the appropriate officers. The Local Engagement Board had half councillor membership, Dr Collie, Helen Atkinson, a representative of the HIVE, Healthwatch Portsmouth, with 2 additional posts to be filled.

Councillor Winnington, Joint Chair, suggested **amendments** to ask that in respect of the Oversight Board to propose that of the remaining 2 spaces, one of these is offered to representation from the Portsmouth Education Partnership (who are part of the Health and Wellbeing Board) that a further representative is invited from the business community in the form of Shaping Portsmouth. As Shaping Portsmouth are not currently represented on the wider board the Terms of Reference will need to be amended to make clear that membership is drawn from outside the Board.

On the detail of the Terms of Reference, Cllr Winnington wished to propose a **further amendment** to the resource allocation bullet points to make clear that

the role of the Board on these issues is to provide assurance around the allocations recommended by the Health Protection Board, and not to make wider resource allocations to read:

- * Ensuring that recommendations from the Health Protection Board for allocation of grant resources to support the effective delivery of the Plan:
- * Comply with the conditions of grant funding
- * Are affordable within the grant allocation
- * Monitoring the expenditure incurred in implementing the plans to ensure it remains affordable within the grant allocation.
- * Identifying where representations may be required to funding organisations for further resource if this is required.

This would clarify that the role of the Local engagement board is not to make decisions on resources of partner organisations, but to ensure consensus on the allocation of the grant, compliance with conditions and potentially making representations on behalf of the Health Protection Board if resources are considered to be inadequate.

The written comment of Steve Labedz was reported, in which he asked that schools be kept informed and be listened to by the boards.

Jackie Powell asked regarding capacity within the required timeframe; Helen Atkinson responded that for the more complex tracking currently the position is within current capacity across Hampshire and the Isle of Wight Health Protection Team. There were regular meetings to look at infection control measures for schools and care homes, with other sub groups dealing with risks assessments. The testing process would move gradually from government to local authority control. The importance of this gathering of intelligence and relaying of information to the public was reflected in the setting up of these boards, to engage residents and provide reassurance.

The Director of Public Health reported that Portsmouth was currently ranked 135th out of 150 local authorities in terms of the infection rate (with 324 confirmed cases) - the South East Region being 6th lowest region in the country.

In response to questions on handling of the ports and BAME considerations Helen Atkinson reported that these were both within the planning process regarding port arrivals and considering the increasing evidence base regarding the impact of Coronavirus on the Black, Asian & Minority Ethnic communities. There was work underway regarding appropriate risk assessments and looking at wider health inequalities linked to COVID-19. This included work on getting vulnerable children back to school.

Alison Jeffery, Director Children & Families, reported on the work with head-teachers and teachers at the Infection Prevention Sub Group. Schools were keen to have information on infection rate for the city. She reported that the Local Government information database provides useful charts comparing local authority infection rates.

Innes Richens, Chief Operating Officer and Director of Adult Services, was supportive of the proposals which showed the good connections in resilience work between health and local authorities.

Councillor Winnington was appreciative of the work being undertaken with schools and favoured an education representative being on the Local Engagement and Oversight Board.

Helen Atkinson clarified that the health trusts would be represented on the Health Protection Board, and she had been impressed by the level of integration she had witnessed since joining earlier in the year.

RESOLVED that the Health and Wellbeing Board agreed:

- 1. the proposals for a local Health Protection Board and the Terms of Reference**
- 2. the proposals for a Local Engagement and Oversight Board and the Terms, as amended.**
- of Reference**
- 3. membership for the Local Engagement and Oversight Board, as amended.**

The meeting concluded at 10.50 am.

.....
Councillor Matthew Winnington and Dr Linda Collie
Chair